

# **General Cleaning Checklist**

AusCleaners - Cleaning & Home Maintenance Service ( ABN: 19 665 058 926)

### Room(s)

- Remove dust from/wipe down skirting boards and light switches.
- Clean the mirrors in the room(s).
- Table/desks/furniture/bedframes in room(s) wiped down to remove dust Only outside furniture, not inside them.
- Inside the wardrobe, wipe down the sliding doors/sliding mirrors tracks to remove dust. Vacuum the floor inside the wardrobe.
- Room windows wiped down from inside and dusted/wiped dust off curtains and window tracks.
- Remove spider webs from ceiling corners, or anywhere inside, if any.
- Dust off the mattress to get rid of dust and sand.
- Vacuum and/or Mop floors.

## Living Room(s)

- Remove dust from/wipe down skirting boards and light switches.
- Table/desks/furniture/bedframes in room(s) wiped down to remove dust Only outside furniture, not inside them.
- TV/TV Unit dusted and wiped down.
- Must dust everywhere to ensure that dust is not left on surfaces, especially obvious surfaces.
- Remove spider web from ceiling corners, or anywhere inside, if any.
- Windows wiped down from inside and dusted/wiped dust off curtains and window tracks.
- Sliding doors/glass doors/living room glass sliding doors wiped from inside and out and vacuum tracks.

- Vacuum and/or Mop floors.
- Dispose rubbish/empty bin, if any.

#### Kitchen

- Wipe outside cupboards
- No inside oven cleaning required for general cleaning (Extra add-on service). Clean the outside of the oven.
- Wipe down the cooktop and counter.
- Wipe the dust off the kitchen appliances. Clean inside the microwave.
- Spray and Wipe down the range hood but do not remove(not a deep clean).
- Clean the kitchen sink
- Remove dust from skirting boards and on light switches
- Remove spider web from ceiling corners, or anywhere inside, if any.
- Vacuum and/or Mop floors.
- Dispose rubbish/empty bin, if any.

#### Bathroom

- Scrub shower tiles on floors and walls. Only to the area where the shower is, not entire wall tiles in the bathroom. If there are any yellow stains building up on the shower tile or grout, use a brush to scrub it lightly.
- If there's a bathtub, scrub inside as well.
- Clean bathroom sink and mirror.
- Lift items in the bathroom, on the bath counter, etc and wipe underneath them. The key is to wipe down the dust from those surfaces.
- Clean the toilet. Do not remove any tough stains in the toilet as that's only for deep cleaning.
- Clean bathroom mirrors and glass.
- Wipe down dust off bathroom walls, if any.
- Remove dust from skirting boards and on light switches.
- Vacuum and/or Mop floors.
- Dispose rubbish/empty bin, if any.

#### Laundry

- Wipe down items and dust the surfaces.
- Clean skirting boards and light switches, and clean sink.
- Vacuum and/or Mop floors.
- Dispose rubbish/empty bin, if any.

### If there's Balcony

- Remove spider web from ceiling corners, or anywhere inside, if any.
- Vacuum/sweep dirt from the balcony, including underneath items.(Do not mop the balcony as that's for deep cleaning).